



ASSISTANT ACCOUNTANT

PROACTIVE, PRECISE AND PASSIONATE ABOUT NUMBERS

Passionate about precision and numbers? Join our Finance Team at The Scotch Whisky Experience, where your detail, focus and enthusiasm will support a five-star visitor attraction on Edinburgh's Royal Mile. We're looking for a proactive, professional team player to take ownership and grow in a key finance role.

What about you?

A minimum of 3 years' experience in a Finance function is required.

AAT Accounting qualification or equivalent is essential.

Working knowledge of Excel is expected.

Experience of Sage200 is desirable

The role requires a positive individual with strong organisational skills, excellent attention to detail, and a problem-solving mindset.

You'll take ownership, see tasks through to completion, and communicate confidently across teams and stakeholders.

Flexibility is key, as you'll occasionally support other departments when needed.

What will you be doing?

Processing purchase ledger invoices and supplier statement reconciliations. Handling banking tasks, till reconciliations and merchant reports. Posting and reconciling daily revenue and investigating discrepancies. Supporting the month-end process with journals, accruals, and reconciliations. Assisting with the preparation of management accounts and audit. Generating regular internal reports and maintaining service level agreements. Contributing to the continuous improvement of finance systems and processes.

Contract	Full time, 36.25 hours per week
Location	354 Castlehill, Edinburgh EH1 2NE
Hours	Monday-Friday, 0900-1700
Salary	£30,000-£32,000 per annum depending on experience.

You'll be part of a team that values curiosity, development, and high standards. You'll receive personal development reviews, ongoing opportunities to expand your skills, and various employee benefits. We are looking for someone with the right fit for our team and the business, someone who can embody our company values and who has the enthusiasm and energy to get stuck in to the role and make it their own.

What about us?

We are a team of friendly and passionate storytellers in a five-star visitor attraction, and our vision is to make the world fall in love with Scotch whisky! Why not have a look around our website, or to get a better feel for our team's enthusiasm, expertise and personality, why not read [our blog](#)?

Interested?

Do you think you'd bring something special to our team? Then we'd love to hear from you! Send your cover letter and CV to jobs@scotchwhiskyexperience.co.uk and tell us why you'd love to join our team.

We can't wait to meet you!